

# *Economic History Review*

## **Notes for Contributors**

Version: July 2023 (2023 v4)

**These notes for contributors provide guidance on submitting papers to the *Economic History Review*.** It contains three sections:

- A. The Publication Process
- B. Style Guide
- C. Data Replication

**Please read all sections before submitting a paper.**

### **A. THE PUBLICATION PROCESS**

#### **SUBMISSION OF ARTICLES AND COMMENTS**

Manuscripts should be submitted online at <http://mc.manuscriptcentral.com/ehr>.

#### **File submission**

When submitting your paper for the first time, you can upload it **either in pdf or as a Word document**. No other formats can be accepted.

Please ensure your main text contains no identifying information about the author(s). Locate the tables and figures at the relevant place in the text, if possible.

**The main text must include the following information:**

**article title**

**abstract (maximum 200 words)**

**keywords (minimum 3, maximum 8)**

**The title page must include the following information:**

**author's/authors' names and institutional affiliations**

(This file is uploaded as 'Title page'; the electronic submission system automatically ensures that it is not sent to the referees.)

**Please also have available for upload:**

**a two-sentence summary of your article**

**a 280-character tweet-type statement about your article**

**At least one author is required to be a member of the Economic History Society.**

If your paper is accepted, we will require separate electronic files in Word format for each element:

Text with footnotes

Title page

Tables (every table in a Word separate file)

Figures (every figure in a Word separate file)

Footnote References (Bibliography)

Appendices

We will also require data for the figures in case they need to be regenerated.

Published articles must keep to the guidelines on length etc set out in Section B. **Initial submissions of papers for publication must at least comply with rules 1.1 to 1.3 in Section B on length, layout and anonymity.** Other elements of the style guide can be applied later where a paper is close to acceptance for publication.

Full instructions and support are available on the site and a user ID and password can be obtained on the first visit. Support can be contacted by phone (+1 434 964 4100 or +1 888 503 1050) Monday–Friday, or at <http://mchelp.manuscriptcentral.com/gethelpnow/index.html>. If you cannot submit online, please contact Heather Falvey in the Editorial Office by telephone (+44 1923 248581) or e-mail ([falvey.ehr@btinternet.com](mailto:falvey.ehr@btinternet.com)).

## **COPYRIGHT**

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## **DATA REPLICATION**

The *Economic History Review* requires all authors to make clear the sources and evidence they use in order to allow their arguments and results to be evaluated by other researchers.

Where articles employ quantitative data, approaches and techniques that can only be securely validated through replication, the editors will not publish papers until a *replication package* containing the data, any relevant programs and code, and complete and transparent documentation is made available to any researcher for the purpose of replication. Details of the Replication Policy are set out in section C.

## **MULTIPLE SUBMISSIONS**

In order to ensure the *Review* represents a range of scholarship, the editors will not usually consider multiple and overlapping submissions from the same author or group of authors at one time. However, they will consider exceptions where two papers on different topics with multiple authors are connected by a single overlapping author. The previous rule requiring a 12 month gap between submissions has been suspended. If an intending author wishes to seek clarification on these points, they should feel free to address any queries to the editors in advance of the submission.

## **THE LATER STAGES**

Once an author of an accepted article has revised a piece in line with these Notes, it is worked on by the journal's copy-editor and the Editors. Before it is typeset, final queries on the article will be sent from the copy-editor. **This is the last stage at which any changes proposed by the author will be considered.**

After typesetting, proofs are circulated to the author, the Editors, and the copy-editor. The corresponding author will receive an e-mail alert containing a link to a website. The proof can be downloaded in pdf from this site. Acrobat Reader will be required in order to read this file. This will enable the file to be opened, read on screen and annotated directly in the PDF. *Excessive changes made by the author in the proofs, excluding typesetting errors, will be charged separately.*

## **SUPPORTING INFORMATION**

The *Review* is happy to accept articles with supporting information. This may include appendices, data files, supplementary figures, sound files, video clips etc. These items must be clearly designated as supplementary material and uploaded separately from the main text. Please note that this extra

material is published as supplied by the author in the same file format and is not copyedited or typeset. Further information about this service can be found at <http://authorservices.wiley.com/bauthor/suppmat.asp>

## **EARLY VIEW**

The *Economic History Review* is covered by the Early View service on Wiley Online Library. Early View articles are complete full-text articles published online in advance of their publication in a particular numbered issue. Articles are therefore available as soon as they are ready, rather than having to wait for the next scheduled issue. Early View articles are complete and final.

The nature of Early View articles means that they do not yet have volume, issue or page numbers, so they cannot be cited in the traditional way. They are therefore given a Digital Object Identifier (DOI), which allows the article to be cited and tracked before it is allocated to an issue. After print publication, the DOI remains valid and can continue to be used to cite and access the article.

## **OPEN ACCESS**

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<http://www.wileyauthors.com/onlineopen>

There is no requirement upon you, at point of submission or at any stage prior to acceptance of an article, to inform the Editorial Office that you intend to publish your paper OnlineOpen (unless you wish to do so). All articles submitted to OnlineOpen are treated in the same way throughout the editorial process as articles which have not submitted to OnlineOpen; this, of course, includes the process of peer review.

## **WORKING PAPERS & PREPRINTS**

This journal will consider for review articles previously available as preprints. Authors may also post the submitted version of a manuscript to a preprint server at any time. Authors are requested to update any pre-publication versions with a link to the final published article. Please find the Wiley preprint policy [here](#).

<https://authorservices.wiley.com/author-resources/Journal-Authors/open-access/preprints-policy.html?1>

## B. STYLE NOTES FOR CONTRIBUTORS

These notes indicate the main literary and typographical conventions of the *Economic History Review*. When an article has been accepted for publication it is returned to the author, whose responsibility it is to make any alterations necessary to bring the material into full conformity with these rules.

**When submitting a typescript for the first time the author should ensure that it is complete in all respects, that it meets the rules set out in section 1.1-1.3 below**, and that it includes a summary (see section 1 below). Other elements of style, referencing and formatting can be adjusted if a paper is accepted for publication.

In case of doubt or ambiguity the Editors follow the ruling of the most recent edition of three related publications:

*The Concise Oxford Dictionary*

*The Oxford Writers' Dictionary*

*Hart's Rules for Compositors and Readers at the University Press, Oxford*

Authors are asked to bear in mind that their work should be accessible to non-specialists. They should use clear language, write impersonally, avoid specialized technical terms as far as possible, and relegate lengthy discussions of method, or collections of data, **if these are needed at all**, to appendices.

### 1. PRESENTATION OF TEXT

- 1.1 *Layout*: Articles should be **double-spaced** with a wide margin.
- 1.2 *Anonymity*: The text of an article must be anonymous. It must not include any acknowledgement or self-referencing in either the main text or footnotes of the initial submission. If referring to data that is available on a particular website created by the author(s), please **do not** give the exact web address at this stage, simply note that such a website exists. It is imperative that the author(s) remain anonymous to the referees. Only the title page should include author's/authors' names and institutional affiliations, and any acknowledgements. (This file is uploaded as 'Title page' and the electronic submission system automatically ensures that it is not sent to the referees.)
- 1.3 *Length*: articles should not normally exceed **10,000** words, including footnotes and appendices (but excluding tables, figures and the Footnote References [bibliography]); notes and comments should not exceed 2,500 words. Authors must inform the Editors of the exact length of articles and comments. Due to the pressure of space in the *Review*, when submitting tables and/or figures, please consider carefully whether each and every table/figure is absolutely vital to the presentation of your argument. The editors may consider accepting longer articles where the author provides a convincing justification for the additional length, but would normally expect the initial submission to be under 10,000 words.
- 1.4 *Subsections*: articles should be divided into subsections with a brief section title in capital letters. Further subdivisions of sections and subheadings is not encouraged, and will only be accepted where absolutely essential to the readers' understanding.

- 1.5 *Footnotes*: Footnotes should be confined, as far as possible, to necessary references. Create footnotes (or endnotes) using the Footnotes and Endnotes options in Word, not as a list with superscript figures typed into the document. Please note that the *Review* **does not** use the Harvard style of referencing.
- 1.6 *Tables*: these should be checked carefully both for their contents and their final form. For references to notes in tables use a, b, c, etc. Authors should double-check that numbers in tables do add up to the totals given. The position which tables are to occupy in the text should clearly be indicated. Tables are printed **without** vertical rules but horizontal rules should be used to secure clarity. Spreadsheet format should not be used. Sources for tables should always be provided, using the same conventions for source references as in footnotes.

Tables should be created using the Word Tables options, rather than being scanned in, submitted as images, or produced using rules and the tab key. Tables must not be embedded within the body of the submission. Each table must be submitted as a separate Word file.

Please note that the facility in Word that automatically cross-references the number of a table or figure to the text of another file **is not supported** by the ScholarOne system and should not be used. Number each table and figure manually.

Other instructions (see example below):

- Place a horizontal line under title and under last row and under title row.
- First Column with row titles should be justified left.
- Row with column titles should be justified centre.
- Data columns should be justified right.
- Standardise number of digits after the decimal point (should conform to the largest number of digits after the decimal point in the column). Except for numbers that are not divisible (e.g. number of observations, dummy).
- Tables and Figures should (almost always) have a reference to sources. Or ‘Source, see Table x’ if the table’s data are derived from a single dataset.

Table 1. *Married females in the US, 1910*

<i>Variables</i>	<i>Obs.</i>	<i>Mean</i>	<i>Std. dev.</i>	<i>Min.</i>	<i>Max.</i>
Marriage age	156,986	21.730	5.304	1	86
Age	156,986	37.313	12.939	12	100
In school	156,986	0.019	0.136	0	1
Urban resident	156,986	0.460	0.498	0	1
Own a property	156,986	0.449	0.497	0	1
N. America	127,403	81.16%			
C. and S. America	484	0.31%			
N. and W. Europe	10,872	6.93%			
England	2,165	1.38%			
S. Europe	3,101	1.98%			
C. and E. Europe	14,764	9.40%			
E. and S. Asia	195	0.12%			
W. Asia	120	0.08%			
Australasia	18	0.01%			

Sources: IPUMS 1% sample from Department of Commerce, Bureau of the Census, *Thirteenth Census*, and authors’ calculations.

**Presenting Regression Results** should follow the format above. Also:

- Standard errors in parentheses under the variable coefficient.
- Asterisk is explained in Notes under the table.
- Number of observations should be whole numbers.

To see further sample tables in the journal style, please look at articles in Early View.

- 1.7 *Figures and maps*: these should be supplied clearly drawn. Colour may be used. Where a figure or map is to occupy a full page, care should be taken to ensure that the proportions of the figure match those of a page in the Review (7 ins x 4 ins, or 20.0 cm x 12.4 cm).

In the case of maps, the scale must be indicated. In the case of figures, consider carefully whether the scales should be natural on each axis, or whether, say, a logarithmic scale is preferable, given the nature of the information to be conveyed (as, for example, where the rate of growth is the key variable). Axes must always be labelled. Sources for figures and maps should always be provided, using the same conventions for source references as in footnotes. As with tables, the required location for each figure or map should be clearly indicated in the text.

Please supply all the content in Word format for the electronic editorial office. Each figure or map should be supplied as a separate file, preferably in Word. ***Files in LaTeX cannot be uploaded.*** Once articles are accepted for publication authors will be asked to send figures in an editable format. At this stage graphs should be supplied as Excel files with data attached so that formatting changes can be made. All other figures should be supplied in .eps or .tif format. Halftones should be supplied to at least 300 dpi and line art to at least 800dpi in the final version. These may be sent via WeTransfer.

- 1.8 *Cross referencing*: Authors are requested to check their articles for cross-referencing within the article. All *EcHR* articles are published online in Early View before they are allocated into an issue. The pagination for all Early View article PDFs is from p. 1 whereas pagination in the final printed article will be changed to be sequential with the whole issue. If authors wish to cross-reference within their article they are advised to refer to ‘footnote 34’ or ‘see above in section II’ etc rather than referring to specific page numbers. This is because pagination will change once the article is published into an issue but no changes or corrections can be made to the OnlineEarly version as it is the final published text. Authors are also advised that the online full text XML version of the article is not paginated as it is continuous text, therefore references to specific page numbers may be confusing for readers of this version.
- 1.9 *Acknowledgements*: In the **final version** of the article, Acknowledgements should appear in a separate paragraph at the end of the article. (In the initial submission, these should only be included in the Title page.)

## 2 THE JOURNAL’S HOUSE STYLE

- 2.1 *Figures*: give all figures up to and including nine in words (‘six women’, ‘seven years’) and above nine in numbers (‘88 feet’, ‘17 weeks’) except where a series is given. Thus ‘8 sheep, 12 horses, and 36 goats’. Use ‘eighteenth century’ not ‘18th century’. Use ‘1930s’ not ‘1930’s’. Give all percentages in figures, not words, for example, ‘8 per cent’. ‘Per annum’ and ‘per cent’ should be used in text; ‘p.a.’ and ‘%’ should be used in tables and footnotes.

Avoid numbers of more than five figures in the text whenever possible: ‘5.5 million’ rather than ‘5,500,000’, ‘5.5m’, or ‘five and a half million’. In both text and tables use commas in numbers with four or more figures. Thus 879, but 3,602, 15,827. Write fractions with hyphens: ‘two-thirds’. In general, when referring to numbers in sequence (including dates), avoid unnecessary repetition: thus 10–13, 20–6, 101–7, 151–7.

- 2.2 *Years*: use 1801–4 when from 1801 to 1804 is meant; use 1801/2 when a calendar year (or part thereof) occurring over two adjacent years is meant. Use 1852–72, not 1852–1872.
- 2.3 *Dates*: wherever possible, give dates in full, as ‘30 January 1938’. In footnotes (or endnotes), abbreviate the months from August to February inclusive with full stops.
- 2.4 *Equations*: All equations should be numbered sequentially throughout the article using numbers in brackets at the end of the line where the equation appears.
- 2.5 *Quotations*: use single quotation marks ‘...’. For quotations within quotations, use double quotation marks, as ‘... “...” ...’. Use British (not American) conventions regarding the position of punctuation at the end of a quotation, so that the closing inverted comma precedes a comma or full point. To indicate an omission from a quotation use an ellipsis of three points (*not* four), with a letter space before and after it ( ... ). Quotations of five lines or more of type (more than about 55 words) should be broken off from the text and should not be enclosed by quotation marks.
- 2.6 *Italics and roman*: commonly used abbreviations should be in roman type, thus: *ibid.*, *et al.*, *i.e.*, *e.g.* Foreign words and phrases, when used, should be in italics, as should titles of journals, newspapers, and books. Thus *passim*, *Wirrschafts- wunder*, *The Times*.
- 2.7 *Punctuation*: insert a comma before ‘and’ in a sequence of three or more items: ‘red, white, and blue’ NOT ‘red, white and blue’.
- 2.8 *Alternative spellings*: Use -ize in preference to -ise (but note the list of exceptions in *The Oxford Writers’ Dictionary* and in *Hart’s Rules*). Use -yse, not -yze. Omit accents in ‘elite’, ‘regime’, ‘role’. Use ‘acknowledgement’, ‘despatch’, ‘focused’, ‘enquiry’ (but official ‘inquiry’), ‘judgement’ (but legal ‘judgment’).
- 2.9 *Capitals and lower case*: use lower case whenever possible; the main exceptions are given here. Use initial capitals for political and administrative divisions (Northern Ireland, West Beirut, South Carolina, East Anglia, the East End of London, the Highlands and Islands); initial lower case for geographical divisions or where the usage is less specific, as in south Wales, north-western England, central and eastern Europe. Use initial capitals for geographical features (the Bay of Bengal, Puget Sound) and for specific buildings (Romsey Abbey, Faneuil Hall). Use initial capitals for titles and ranks where they accompany a proper name (‘Harold, King of England’, ‘Thomas, Archbishop of Canterbury’, ‘John Smith, Mayor of Wandsworth’); for specific religious denominations and sects (Protestant, Catholic, Quaker, Methodist, Plymouth Brethren) (but puritan, nonconformist); for the Chinese Communist Party, the Labour government, the Liberal Democrats, the Whigs; the Commons, the Lords, the House, Parliament (but parliamentary), the Bubble Act of 1720 (but the act or the bill where non-specific), the Crown (but the state), the City of London (for the institution), the Bank of Nova Scotia (where its full title is given). Use First World War (not World War I), Hundred Years War (no apostrophe), French Revolution, Irish

Famine. Use Black Death, Blacks and Whites. Use old/new poor law, global financial crisis, and middle ages. Use marxism/ist, but Keynesian, Thatcherite. Use the Treasury and the Foreign Office, but the city council and boards of guardians. Use income tax and estate duty; Bank Rate; French francs and Canadian dollars.

- 2.10 *Hyphens*: when two words are used adjectivally (provided one of the two is not an adverb) they should be hyphenated; thus: 'working-class housing', 'nineteenth-century urbanization', 'short-term change', but 'very rapid municipalization', 'newly independent country'. In general, hyphens should be used as sparingly as possible; the following compound words are now deemed not to need a hyphen: 'prewar', 'interwar', 'postwar', 'macroeconomic'. Use cooperate, coordinate, but co-exist; interact, but inter-relate.
- 2.11 *Abbreviations*: well-known abbreviations should be used when appropriate. Thus give 'Professor' as 'Prof.', 'Company' as 'Co.', and 'Limited' as 'Ltd.'. Abbreviated words should be followed by a full stop, with the exception of abbreviations in very common use; thus: 'jr.', 'ed.' but 'Dr', 'Mr', and 'Mrs'. Use '&' in titles of firms, not 'and'. Full stops are not needed in abbreviations which consist of a sequence of capital letters (GDP, OLS) or in acronyms (UNESCO, NAFTA). Number should be abbreviated to 'no.', not 'nr.'. In footnotes, 'part' should be abbreviated to 'pt.', 'appendix' to 'app.', 'chapter' to 'ch.', 'figure' to 'fig.', 'table' to 'tab.', 'column' to 'col.'. Use 'above' and 'below' in footnote references, not 'supra' and 'infra'. For UK counties use abbreviations given in appendix V to *The Concise Oxford Dictionary*; for US states use official (not official postal) abbreviations given in appendix VI.
- 2.12 *Countries*: Use United States rather than America(n) wherever there is any possibility of ambiguity. Be accurate and specific in use of England, Great Britain, or the United Kingdom; also in use of Holland. Avoid using the British Isles. Be accurate and specific in use of European Union (and of EU-12, EU-15, and subsequent enlargements), European Community, and European Economic Community.
- 2.13 *Singular and plural*: Data is a plural noun, as is media, but the government, Parliament, and any named company are singular. ('The media are correct in saying that British Airways has announced record profits.')
- 2.14 *Possessives*: Omit the final letters after the apostrophe if the last syllable of the original word is pronounced iz: use Bridges', Moses', but James's.
- 2.15 *Use of academic titles*: avoid including academic titles in references to individual scholars; the surname alone will normally suffice.

### **3 FOOTNOTE REFERENCES (BIBLIOGRAPHY)**

#### **3.1 Consolidated list**

A consolidated alphabetical list of all books, articles, essays, and theses referred to (including any referred to in the tables, graphs, and maps) should be provided. It should be typed in double-spacing and will be printed at the end of the article. The reference list should only include the items which are directly cited in the text BUT original documents cited in the text should NOT be included in this bibliography.



*The following points should be noted:*

- 3.1.1 All articles, books, and theses should be listed in alphabetical order of author, giving the author's surname first followed by initials. If more than one publication by the same author is listed, the items should be given in chronological order. Newspapers and manuscripts (including 'working papers', 'research papers', etc.) should not be listed. Any official publications should be listed at the end, in chronological order, under the separate heading *Official publications*.
- 3.1.2 Initial capitals are used only for the first word in each book or article title, for main words in titles of journals and official publications, for proper names, and in line with section 2.8 above.
- 3.1.3 Dates in the titles of books and articles are preceded by a comma, and subtitles separated by a colon.
- 3.1.4 References to volume numbers of books and journals are given in roman or arabic **as in the original source** (thus, when referring to this journal up to 2006 or to the *English Historical Review*, use roman numerals; for most other journals use arabic numerals).
- 3.1.5 In the case of articles or contributions to collections of essays, **it is essential to give complete page references**.
- 3.1.6 When citing Online sources full reference details must be given along with the URL, i.e. authorship, year, title of document/report and URL. If this information is not available, the reference should be removed and only the web address cited in the text.
- 3.1.7 Where sources are only available on microfiche authors should give full reference details, the name of the microfiche collection and, if available, the date.
- 3.1.8 When citing the *Economic History Review*, issues up to 1991 should be followed by 2nd ser (e.g. *Economic History Review*, 2nd ser., XXII (1969)). Volumes from 1992 onwards should omit the reference to 2nd ser. Volumes up to 2006 use roman numbering (e.g. *Economic History Review*, LVI). Volumes from 2007 onwards use arabic numbering (e.g. *Economic History Review*, 60). Failure to use the correct form of volume numbering in references can cause the online reference linking function not to work correctly.

*Some examples are given below. Please note the minimal use of capital letters.*

- 3.1.9 *Books*: place of publication to be given in all cases except London. Style as follows:  
Church, R., *The history of the British coal industry, 3, 1830–1913, Victorian pre-eminence* (Oxford, 1986).  
Cunningham, W., *Alien immigrants to England* (1879).  
Halévy, E., *A history of the English people in the nineteenth century*, 6 vols. (1913–34).  
Heaton, H., *The Yorkshire woollen and worsted industries from the earliest times up to the industrial revolution* (Oxford, 2nd edn. 1965).  
Kirby, J. L, ed., *Abstracts of feet of fines relating to Wiltshire, 1377–1509* (Wilts. Rec. Soc., XII, 1985).  
Supple, B. E., *The Royal Exchange Assurance: a history of British insurance, 1720–1970* (1970).

Where a volume is one of a series, or where a chapter from a collective work is cited, give the editor(s) of the individual volume in the following form:

Chambers, J. D., 'Population change in a provincial town: Nottingham, 1700–1800', in L. S. Pressnell, ed., *Studies in the industrial revolution presented to T. S. Ashton* (1960), pp. 97–124.

Landes, D., 'Technological change and development in western Europe, 1750–1914', in H. J. Habakkuk and M. M. Postan, eds., *Cambridge economic history of Europe*, VI, pt. 1, *The industrial revolution and after* (Cambridge, 1965), pp. 274–601.

Foreign titles follow the conventions of their own languages. Thus in German capitalization is more extensive:

Imhof, A. E., ed., *Historische Demographie als Sozialgeschichte: Giessen und Umgebung vom 17. zum 19. Jahrhundert*, 2 vols. (Darmstadt, 1975).

- 3.1.10 *Articles*: omit the definite article in journal titles; give the date of publication as year only, unless the series has no numbered volumes; give page numbers only for journals which paginate each issue from 1 (e.g. *History Today*, *Business History*); note the sequence of volume number, year of publication, and page references. **Do not abbreviate the journal titles** as this diminishes the functionality of the online version of the journal. Give complete page references:

Ashworth, W., 'Economic aspects of late Victorian naval administration', *Economic History Review*, 2nd ser., XXII (1969), pp. 491–505.

Whyte, I. D. and Whyte, K. A., 'Continuity and change in a seventeenth-century Scottish farming community', *Agricultural History Review*, 32 (1984), pp. 159–69.

- 3.1.11 *Official papers*: Parliamentary Papers are always abbreviated as P.P. Give full title, year of publication, volume number. Thus:

*Select Committee on Manufactures, Commerce, and Shipping* (P.P. 1833, VI).

*Accounts and Papers* (P.P. 1890, XLV), Dockyard expense accounts, 1888–9.

The command paper number is not required.

- 3.1.12 *Theses*: no italics for titles of unpublished theses:

Vamplew, W., 'Railways and the transformation of the Scottish economy' (unpub. Ph.D. thesis, Univ. of Edinburgh, 1969).

- 3.1.13 *Online sources*:

Smith, A., 'Select committee report into social care in the community' (1999)

<http://www.dhss.gov.uk/reports/report015285.html> (accessed on 7 Nov. 2003).

- 3.1.14 *Microfiche collections*:

Maber, E. and Thornton, R., *The cases of the defendant and plaintiff in error to be argued at the bar of the House of Lords 18 January 1722*. Available on microfiche: *British Trials, 1660–1900* (Cambridge, 1990).

## 3.2 Footnotes

In the footnotes, books, articles, essays, theses, and official publications should be referred to in abbreviated form, with the precise page reference if applicable. If the reference is to the whole article, or to a book in general, no pagination should be provided. If a work is cited in more than one consecutive footnote, use 'ibid.', unless the previous note contains more than one source. When more than one work by the same author is cited in a footnote, use 'idem'. 'Op. cit.' and 'loc. cit.' should **not** be used.

Short titles should be capable of standing alone (i.e. they should **not** be computer-generated from the first words of the title) and similar titles by an individual author should be clearly distinguished.

Some examples are given below:

3.2.1 *Books:*

Cunningham, *Alien immigrants*, pp. 4–6.  
Halévy, *History of the English people*, II, pp. 64–7.  
Supple, *Royal Exchange Assurance*, p. 230.  
Landes, 'Technological change', p. 382.  
Kirby, ed., *Feet of fines relating to Wiltshire*, p. 19.

3.2.2 *Articles:*

Whyte and Whyte, 'Continuity and change', p. 163.  
Ashworth, 'Economic aspects', p. 503.

3.2.3 *Official papers:*

S.C. on Manufactures (P.P. 1833, VI), Q.456 or QQ.457–8. Where a page reference is used, *the continuous pagination for the whole volume and NOT the pagination for the individual report must be given.*  
*Hansard* (Commons), 4th ser., XXXVI, 22 Aug. 1896, cols. 641–2.  
*H. of C. Journals*, LXXX (1824), p. 110.  
*H. of L. Journals*, LXX (1824), 18 June.

3.2.4 *Theses:*

Vamplew, 'Railways', pp. 10–19.  
Newspapers and manuscripts will **not** appear in the consolidated list. The following conventions should be followed:

3.2.5 *Newspapers:* omit the definite article in newspaper titles, with the traditional exception of *The Times*. Note the sequence of title of newspaper and day, month, and year of publication: 'The officious official' in *Morning Post*, 15 Sept. 1921.  
Report in *The Times*, 30 Oct. 1918, p. 11, col. 1.  
*Economist*, 11 Dec. 1920, p. 1032.

3.2.6 *Manuscript references:* the National Archives and the British Library are accorded standardized abbreviations as TNA and BL respectively:

TNA, King's Remembrancer's Memoranda Roll, E159/68, m, 78.  
BL, Add. MS 36,042, fo. 2 (plural fos.).  
Give titles of other record repositories, and names of collections of papers, in full in first reference (including location where necessary):  
Scottish Record Office (hereafter SRO), Airlie Papers, G.D. 16, section 38/82, 5 April 1844.  
Compton Papers, kept at the estate office of the Marquess of Northampton, Castle Ashby (hereafter CA), bundle 1011, no. 29.  
Northampton County Record Office (hereafter NRO), Brudenell of Deene Papers, I.X.37, Peter Morlet to Thomas Lord Brudenell, 27 June 1652.  
Note that manuscript is abbreviated to MS, not MSS; manuscripts MSS.

Articles which rely heavily on unpublished discussion or research papers and make extensive reference to them will not normally be accepted for publication.

## C. DATA REPLICATION POLICY

The *Economic History Review* requires all authors to make clear the sources and evidence they use in order to allow their arguments and results to be evaluated by other researchers.

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